



**CITY OF HOUSTON
POLICE DEPARTMENT
TRAFFIC CONTROL PERSONNEL APPLICATION**



To contact us: Houston Police Department, Special Operations Division – Traffic Liaisons, 1900 Rusk, Houston, Texas, 77002.
Attention: TRAFFIC CONTROL PERSONNEL APPLICATION.

Phone: 832-394-0065 FAX: 832-394-0045 EMAIL: trafficiason@hotmail.com

Please provide the following information to process your request for traffic control personnel. **USE ONE FORM FOR EACH LOCATION. A MINIMUM OF TEN BUSINESS DAYS NOTICE IS REQUIRED.**

Name of building/location: _____

Address: _____

Key map page & number: _____ Type of Business: (e.g. garage, church, etc.) _____

Requested dates: FROM: _____ TO: _____

Requested time of day: FROM: _____ TO: _____

Where will officer(s) be posted during assignment:
(explain below)

If sidewalk is affected, please explain:

Briefly explain duties of the traffic control personnel:

Number of traffic controllers needed for each day and time of day requested: _____

Applicant's Name: _____

Title: _____

Contact Number: _____ Emergency Contact Number _____

Email address: _____

Fax Number: _____

Company's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

I HAVE READ THE ORDINANCE AND GUIDELINES. I UNDERSTAND THAT I AM RESPONSIBLE FOR MAKING SURE ALL LAW ENFORCEMENT PERSONNEL WORKING THIS JOB UNDERSTAND AND ABIDE BY THIS ORDINANCE & GUIDELINES.

Law enforcement officer coordinating job: _____ / _____
Print Name Signature

Agency: _____

Contact Number: _____ Emergency Contact Number: _____

This application must be submitted with a drawing and written version of the location of each officer assigned to direct traffic to the HPD Special Operations Division – Traffic Liaisons located at 1900 Rusk. Submission of the application does not provide to the applicant authority or permission to assign traffic control personnel to the location. Only an approved permit issued by the Houston Police Department Records Division enables such action to occur.

Signature of Applicant _____

_____ Date

APPROVED/DENIED BY: HPD Special Operations: _____

District/Beat
/

DATE:

Public Works Traffic Engineering: _____